

R2/2019 - January 21, 2019

Minutes of a Regular Council Meeting held in the City Hall Council Chambers, Courtenay B.C., on Monday, January 21, 2019 at 4:00 p.m.

Attending:

Mayor: B. Wells
Councillors: W. Cole-Hamilton
D. Frisch
D. Hillian
M. McCollum
W. Morin
M. Theos

Staff:

D. Allen, CAO
J. Ward, Director of Legislative and Corporate Services/Deputy CAO
W. Sorichta, Manager of Legislative & Corporate Administrative Services
I. Buck, Director of Development Services
T. Kushner, Director of Public Works Services/Assistant CAO
J. Nelson, Director of Financial Services
D. Snider, Director of Recreation and Cultural Services
A. Guillo, Manager of Communications
A. Berard, Manager of Business Performance

1.00 ADOPTION OF MINUTES

.01 Moved by Frisch and seconded by Cole-Hamilton that the January
MINUTES 7th, 2019 Regular Council meeting minutes be adopted.
Carried

2.00 ADOPTION OF LATE ITEMS

3.00 DELEGATIONS

Helen Boyd and Kate Moynihan, Comox Valley Nurses for Health & the Environment and Comox Valley Nurses and Nurse Practitioners of BC, presented information to Council on banning single-use plastic bags in the community and replace them with reusable bags at retailers and businesses in Courtenay. The delegation further spoke to the marine environmental impacts of plastic debris and resulting waste reduction of a plastics ban and asked Council to consider establishing a bylaw to ban single-use plastic excluding medical use.

Patrick McKenna, Executive Director, and Tom Beshr, Resource Development, Habitat for Humanity Vancouver Island North, made a presentation to Council requesting consideration for a land donation or a reduced price purchase of any City owned surplus lands between .25 and 1 acre (serviced, multi-family zoned) to allow Habitat to keep building affordable housing in the community.

Don Castleden, Comox Valley Project Watershed Society, made a presentation to Council regarding Project Watershed's Estuary Management Plan initiative to reinvigorate the K'omoks Estuary management plan and requested a letter of support from Council for their funding application to Vancouver Foundation Systems Change Grant.

.01

VARY AGENDA
SECTION 7.00
REPORTS/UPDATES
FROM COUNCIL
MEMBERS INCLUDING
REPORTS FROM
COMMITTEES

Moved by Frisch and seconded by Theos that Council vary the January 21, 2019 Regular Council agenda and move item 7.00 *Reports/Updates from Council Members Including Reports from Committees* ahead on the agenda to be addressed before items 4.00, 5.00 and 6.00.

Carried

7.00 REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

COUNCILLOR
COLE-HAMILTON

Councillor Cole-Hamilton reviewed his attendance at the following events:

- DCBIA meeting
- Comox Valley Community Drug Strategy Committee meeting
- Gladstone Brewery Co. 4th Anniversary celebration
- CVRD bio-solid compost facility tour
- Georges P. Vanier Secondary School Grad Exit Interviews
- Lake Trail Neighbourhood Connections AGM/Dinner
- City of Courtenay Council Orientation and Facilities Tour, Phase 2
- Women's March

COUNCILLOR
HILLIAN

Councillor Hillian reviewed his attendance at the following events:

- Comox Strathcona Waste Management Board meeting
- Comox Strathcona Regional Hospital District meeting
- Comox Valley Community Health Network transition meeting (transition team has now ended)
- Meeting with K'omoks First Nation & Project Watershed Re: Nature Fund Application
- Comox Valley Accessibility Committee meeting
- CVRD Sewage Commission meeting
- CVRD Committee of the Whole meeting
- Island Corridor Foundation meeting for elected officials
- City of Courtenay Council Orientation and Facilities Tour, Phase 2

COUNCILLOR
MCCOLLUM

Councillor McCollum reviewed her attendance at the following events:

- Lake Trail Neighbourhood Connections AGM/Dinner
- City of Courtenay Council Orientation and Facilities Tour, Phase 2

COUNCILLOR
MORIN

Councillor Morin reviewed her attendance at the following events:

- Comox Valley Social Planning Society meeting
- Celebration of Life for Judith Harder, former Courtenay Councillor
- CVRD Committee of the Whole meeting
- Lake Trail Neighbourhood Connections 2019 Community Dinner and AGM
- City of Courtenay Council Orientation and Facilities Tour, Phase 2
- Annual Women's March

MAYOR
WELLS

Mayor Wells reviewed his attendance at the following events:

- Braidwood Affordable Housing Project (810 Braidwood) tour
- Meeting with MLA Ronna Rae Leonard Re: Municipal issues and opportunities
- Comox Valley Recovery Centre housing options meeting
- Comox Strathcona Waste Management Board meeting
- Comox Strathcona Regional Hospital District meeting
- Met with Chief Rempel, K'omoks First Nation to discuss issues and opportunities
- Celebration of Life for Judith Harder, former Courtenay Councillor
- CVRD Committee of the Whole meeting
- Georges P. Vanier Secondary School Grad exit interviews
- City of Courtenay Council Orientation and Facilities Tour, Phase 2
- Mayor's Cup hockey game with the Canucks Alumni team
- Musicfest Volunteer event

Mayor Wells mentioned the *Helping Hands Benefit Concert*, to be held February 7th, hosted at Native Sons Hall with music performances organized by Doug Cox, Musicfest. This fundraiser event is in support of displaced residents of the Mariner apartment complex in Comox which flooded January 10th, due to a burst water main.

The council meeting recessed at 4:57 p.m. for the Public Hearing regarding Bylaw No. 2942. The meeting reconvened at 5:31 p.m.

4.00 STAFF REPORTS/PRESENTATIONS

.01
PARKS AND
RECREATION MASTER
PLAN AND
PRESENTATION,
URBAN SYSTEMS
07710-20 P&R MP

Catherine Berris, Urban Systems, facilitated a workshop and update to Council on the process, engagement, and considerations of the draft Courtenay Parks and Recreation Master Plan, a guiding document that provides the framework for future decision making. The plan was developed based on community and stakeholder input and included evaluation of the City's parks, recreation land, facilities, amenities and services, and identified parks and recreation trends, future goals and objectives.

The January 21st, 2019 staff report "Parks and Recreation Master Plan", was received for information.

Moved by Hillian seconded by Frisch that Council accept the January 21st, 2019 draft Parks and Recreation Master Plan in principle; and,
That staff make the draft Parks and Recreation Master Plan available for public comment.

Carried

.02

STRUCTURAL
CHANGE
APPLICATION FOR
MANUFACTURING
FACILITY
(GLADSTONE
BREWING - 244 4TH
STREET)
4320-20

Moved by Frisch and seconded by Theos that based on the January 21st, 2019 staff report, “Structural Change Application for Manufacturing Facility (Gladstone Brewing) - 244 4th - Street”, Council approve OPTION 1 as follows:

1. The Council of the City of Courtenay recommends the LCRB approve the application by Gladstone Brewing’s for structural change of the existing licence.
2. Council’s comments on the prescribed considerations are as follows:
 - a) If the amendment application is approved, it would not result in an increase of noise on the community in the immediate vicinity of the establishment;
 - b) If the application is approved, it would not negatively impact the community based on the submissions received from the public;
 - c) In order to gather the views of residents, the City of Courtenay posted a notice on the City’s website outlining the application. Additionally, the RCMP was contacted for comment.

Carried

.03

DEVELOPMENT
VARIANCE PERMIT
3420 RHYS RD. (THE
RIDGE PHASE 3B)
3060-20-1830

Moved by McCollum and seconded by Frisch that based on the January 21st, 2019 Staff report, “Development Variance Permit No. 1830 - 3420 Rhys Road”, Council approve OPTION 1 and issue Development Variance Permit No. 1830.

Carried

.04

NEW LOUNGE
ENDORSEMENT FOR
MANUFACTURER
LICENCE
APPLICATION (ACE
BREWING COMPANY
LIMITED) - 150
MANSFIELD DRIVE
4320-20

Moved by Frisch and seconded by McCollum that based on the January 21st, 2019 staff report, “New Lounge Endorsement for Liquor Manufacturer Licence Application (Ace Brewing Company Limited) - 150 Mansfield Drive”, Council approve OPTION 1 as follows:

1. The Council of the City of Courtenay recommends the LCRB approve the application for Ace Brewing Company Limited’s new manufacturer licence lounge endorsement.
2. Council’s comments on the prescribed considerations are as follows:
 - a) If the amendment application is approved, it would not result in an increase of noise in the area;
 - b) If the application is approved, it would not negatively impact the community based on the submissions received from the public;

- c) In order to gather the views of residents, the City of Courtenay posted a notice on the City's website outlining the application. Additionally, the RCMP was contacted for comment.

Amending motion

Moved by Hillian and seconded by Frisch that the motion be amended to read Council consider prioritizing traffic calming or pedestrian crossing improvements at Cliffe Avenue and Mansfield Drive;

That Council's comments on the prescribed considerations are as follows:

- a) If the amendment application is approved, it would not result in an increase of noise in the area, although the response from some area residents suggests otherwise;
- b) If the application is approved, it would not negatively impact the community based on the submissions received from the public, although local area residents are concerned about noise and traffic issues related to this application;

The amending motion was carried with Councillor Frisch opposed

6:43 p.m. Councillor Hillian and Councillor Morin recused themselves citing a possible conflict of interest as Councillor Hillian serves as one of the board of directors and Councillor Morin is a staff member of an organization applying for funding through the City's grant-in-aid program.

.05
2019 GRANT-IN-AID
REQUESTS
1850-01

Moved by Frisch and seconded by McCollum that based on the January 21st, 2019 staff report, "2019 Grant-in-Aid Requests", Council receive the attached list of applicants and support OPTION 1 to direct Staff to remit Grant-in-Aid payment to the selected 18 applicants meeting 2 or more criteria, with a cap of \$15,000 per request; and

That staff include the disbursements in the draft 2019-2023 schedule of gaming funds distribution; and,

That staff be directed to review the Grant-in-Aid policy #1850.00.04 and clarify the eligibility criteria for future consideration.

Carried

Councillors Hillian and Morin returned to Council Chambers at 6:58 p.m. and took their seats.

.06
2019 - 2023
MUNICIPAL SOLID
WASTE,
RECYCLABLES, AND
YARD WASTE
BUDGETS
1705-20 / 1830 - 05

Moved by Frisch and seconded by Morin that based on the January 21st, 2019 staff report “2019 - 2023 Municipal Solid Waste, Recyclables, and Yard Waste User Budgets” Council approve OPTION 1 and increase 2019 user fees by 2%, and;

That Bylaw Number 2954, 2019, a bylaw to amend the “City of Courtenay Fees and Charges Bylaw No. 1673, 1992”, proceed to first, second and third reading in order to revise the proposed 2019 Municipal Solid Waste, Recyclables and Yard Waste user fees.

Carried

5.00 EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6.00 INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

.01
BRIEFING NOTE
2019 COUNCIL
ORIENTATION SERIES
- CAPITAL
BORROWING; AIR
QUALITY; LED
STREETLIGHTS; AND
SPEED AND SAFETY
ISSUES
0540-02

Moved by Hillian and seconded by Frisch that the January 11th, 2019 Briefing Note “2019 Council Orientation Series - Capital Borrowing; Air Quality; LED Streetlights; and Speed and Safety Issues”, be received for information.

Carried

8.00 RESOLUTIONS OF COUNCIL

.01
IN CAMERA
MEETING

Moved by Hillian and seconded by Frisch that a Special In-Camera meeting closed to the public will be held January 21st, 2019 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (c) labour relations or other employee relations;
- 90 (1) (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.
- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

Carried

.02
COUNCILLOR HILLIAN
MOTION TO SUPPORT
PROJECT
WATERSHED'S
ESTUARY
MANAGEMENT PLAN
AND FUNDING
APPLICATION

Moved by Hillian and seconded by McCollum that
Whereas the K'omoks Estuary is a significant natural asset with economic, environmental and cultural value to the City of Courtenay and the entire Comox Valley, yet it does not have a management plan to protect these values; and

Whereas Project Watershed has an opportunity to seek grant funding to develop, in collaboration with K'omoks First Nation and other local governments, a management plan for the estuary;

Therefore be it resolved that the City of Courtenay provide a letter in support of Project Watershed's application for funding from the Vancouver Foundation to establish an Estuary Management Plan in collaboration with K'omoks First Nation and other local partners, and that the City collaborate in the development of such a plan should Project Watershed's application be successful.

Carried

9.00 UNFINISHED BUSINESS

10.00 NOTICE OF MOTION

11.00 NEW BUSINESS

12.00 BYLAWS

.01
BYLAW NO. 2954,
2019
CITY OF COURTENAY
FEES AND CHARGES
AMENDMENT
(SOLID WASTE
COLLECTION FEES)

Moved by Frisch and seconded by Theos that "City of Courtenay Fees and Charges Amendment Bylaw No. 2954, 2019" pass first, second and third reading.

Carried

.02
BYLAW NO. 2930,
2018
ZONING AMENDMENT
FOR A SECONDARY
SUITE (446
QUALICUM AVENUE)

Moved by McCollum and seconded by Frisch that "Zoning Amendment Bylaw No. 2930, 2018" pass third reading.

Carried

.03

BYLAW NO. 2930,
2018
ZONING AMENDMENT
FOR A SECONDARY
SUITE (446
QUALICUM AVENUE)

Moved by Frisch and seconded by Hillian that “Zoning
Amendment Bylaw No. 2930, 2018” be finally adopted.
Carried

13.00 ADJOURNMENT

.01

Moved by Frisch and seconded by Cole-Hamilton that the
meeting now adjourn at 7:29 p.m.
Carried

CERTIFIED CORRECT

Corporate Officer

Adopted this 4th day of February, 2019

Mayor